



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY

Thiruvallom, Thiruvananthapuram 695027

-----MISCELLANEOUS TRAVELLING ALLOWANCE CLAIM-----												
Name: Sabitha G				Address: Nitani, Karakkamandapam, Near Alsaj Convention centre, Thiruvananthapuram								
Employee Type: Project Staff				Employee Designation: Programmer								
Division: Informatics Division				Pay: 45760								
DETAILS & PURPOSE OF JOURNEY(S) PERFORMED											PROJECT	
Location	Departure			Arrival			Mode of Travel	Travel Class	Total Fare	Distance	Total Halt	PURPOSE OF JOURNEY
	Date	Time	From	Date	Time	To						
Inside Kerala	20/04/2025	10:40	Thiruvananthapuram	20/04/2025	13:30	Aluva	TRAIN	III AC Tier	555	225	0	KEAM EXAM DUTY 2025 FISAT Ernakulam
Inside Kerala	30/04/2025	07:15	Aluva	30/04/2025	12:15	Aluva	TRAIN	III AC Tier	555	225	233	
TOTAL (A)									1110	450		

Incidentals for: 450 km @ .60 p/km	Grand Total: 270 Rs.
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DAILY ALLOWANCE OF JOURNEY(S) PERFORMED		
Date	Halt (Hours)	Allowance Amount
20/04/2025	0	0
30/04/2025	233	5000
Grand Total:		5000 Rs.

DETAILS OF HOSTEL STAY			
Period of Stay	Name of the Hostel	Daily Rate	Bill No
20/04/2025 to 30/04/2025 (10 Days)	St Sebastian Church Road North Champannoor Angamali	15000	236
Grand Total:		15,000.00	

Total(B): 20270 Rs.

DETAILS OF CONVEYANCE EXPENSE INCURRED						
Departure Date	From	Arrival Date	To	Mode	KM	Amount(rs)
20/04/2025 09:30	Karakkamandapam	20/04/2025 10:00	Thampanoor	Autorickshaw	6	150
20/04/2025 16:00	Aluva	20/04/2025 16:40	North Champannoor	Autorickshaw	15	150
21/04/2025 07:00	Homestay Angamali	21/04/2025 07:30	FISAT college	Autorickshaw	8	150
21/04/2025 19:30	FISAT college	21/04/2025 20:00	Homestay Angamali	Autorickshaw	8	150



DETAILS OF CONVEYANCE EXPENSE INCURRED						
Departure Date	From	Arrival Date	To	Mode	KM	Amount(rs)
23/04/2025 07:00	Homestay Angamali	23/04/2025 07:30	FISAT college	Autorickshaw	8	150
23/04/2025 19:30	FISAT college	23/04/2025 20:00	Homestay Angamali	Autorickshaw	8	150
24/04/2025 07:00	Homestay Angamali	24/04/2025 07:30	FISAT college	Autorickshaw	8	150
24/04/2025 19:30	FISAT college	24/04/2025 20:00	Homestay Angamali	Autorickshaw	8	150
25/04/2025 07:00	Homestay Angamali	25/04/2025 07:30	FISAT college	Autorickshaw	8	150
25/04/2025 19:30	FISAT college	25/04/2025 20:00	Homestay Angamali	Autorickshaw	8	150
26/04/2025 07:00	Homestay Angamali	26/04/2025 07:30	FISAT college	Autorickshaw	8	150
26/04/2025 19:30	FISAT college	26/04/2025 20:00	Homestay Angamali	Autorickshaw	8	150
27/04/2025 07:00	Homestay Angamali	27/04/2025 07:30	FISAT college	Autorickshaw	8	150
27/04/2025 19:30	FISAT college	27/04/2025 20:00	Homestay Angamali	Autorickshaw	8	150
28/04/2025 07:00	Homestay Angamali	28/04/2025 07:30	FISAT college	Autorickshaw	8	150
28/04/2025 19:30	FISAT college	28/04/2025 20:00	Homestay Angamali	Autorickshaw	8	150
29/04/2025 07:00	Homestay Angamali	29/04/2025 07:30	FISAT college	Autorickshaw	8	150
29/04/2025 19:30	FISAT college	29/04/2025 20:00	Homestay Angamali	Autorickshaw	8	150



DETAILS OF CONVEYANCE EXPENSE INCURRED						
Departure Date	From	Arrival Date	To	Mode	KM	Amount(rs)
30/04/2025 06:00	Homestay Angamali	30/04/2025 06:30	Aluva	Autorickshaw	15	150
30/04/2025 13:30	Thampanoor	30/04/2025 14:00	Karakkamanadapam	Autorickshaw	8	150
Total (C):						3,000.00
Grand Total (A+B+C): 24380 Rs. (Twenty-four thousand three hundred eighty rupees only)						
Total Advance Withdrawn (if any): 15000 Rs.						
Total Claim Submitted: 24380 Rs. (Twenty-four thousand three hundred eighty rupees only)						

Certified that the above information is true to the best of my knowledge and belief.

Place: _____

Date: **27/06/2025**

Signature: _____

Countersigned by Team Leader: Name: _____

Designation: _____

-----FOR USE IN ACCOUNTS DEPARTMENT-----

Total claim submitted: _____	Total amount disallowed (B): <input type="text"/> <input type="text"/>
Less claims disallowed: _____	Net allowed Expenditure (B): <input type="text"/> <input type="text"/>



1.	Less Advance drawn if any: <input type="text"/> <input type="text"/>
2.	Amount payable/refund due: <input type="text"/> <input type="text"/>
Passed for payment of Rs: _____	

OA / Sr OA

Deputy Director: AM(F&A): AO: Registrar: Director:

RECEIPT

Received from Registrar, Centre for Development and Imaging Technology, Thiruvananthapuram the sum of Rs. _____ (Rupees)
 _____ being _____ due to me.

Place:	Signature:
Date:	Name: Sabitha G Address: Nitani, Karakkamandapam, Near Alsaj Convention centre, Thiruvananthapuram

